



## Swiss Faculty Development Network General Assembly

### 2021 Meeting Minutes

The 20th Annual General Assembly was held on May 28, 2021 virtually using MS Teams. The meeting was called to order by the President, Ariane Dumont, at 14h00. Marika Fenley – Vice-President, Ruth Pühr – General Secretary, Robert Kordts-Freudinger – Treasurer, Rachel Plews and Bernhard Langhe – Members-at-large were present to preside over the meeting. Roman Suter – Auditor, was excused. In addition to the Board, 14 members were present.

1. Prior to the GA, the agenda, treasurers report and Annual report were posted on the SFDN website.
  - Ariane Dumont shared the agenda, which was approved by attendees.
2. Ariane Dumont apologized for the delay in providing the minutes for the 2020 GA and explained that members would be invited to approve the minutes asynchronously to allow time to read and comment if necessary.
3. The SFDN *Annual Report* was summarized by Ariane Dumont, Ruth Pühr and Robert Kordts-Freudinger including:
  - The membership numbers: 20 institutional members (+1 compared with 2020) and 39 individual members (-8 compared with 2020) giving a total of 59 members.
  - Activity of the board which included integration of two new members, monthly virtual meetings, regular communication with members via posts on the SFDN website.
  - The SFDN conference on 19 February, 2021 took place online and was hosted by University of St. Gallen. 8 peer reviewed presentations. 63 participants. ZFHE has extended its call for papers to 5 July (zfhe.at).
  - A review of the 2020-21 programme of webinars and panel discussions: 6 events with a total of 81 participants.
  - The annual report was approved by attendees
4. ICED Council update by Ariane Dumont, Vice-President of ICED. The 2022 conference, planned for Shanghai has been moved to Aarhus (Denmark). The conference theme is Sustainable Educational Development and the dates are 31 May to 3 June. The statutes of ICED have undergone review and been updated.
  - Ariane Dumont also encouraged members to consider submitting papers to IJAD: <https://www.tandfonline.com/toc/rija20/current>
5. Robert Kordts-Freudinger, Treasurer, presented the *Treasurer's Report*. For 2020-21, the expenditure was significantly lower than income and our account has a higher balance now



compared to last year (Beginning of the year – 10,001.09 CHF; End of year 10666.69 CHF).

- Roman Suter was thanked for serving as auditor and has now stepped down.
  - The membership voted and approved the *Treasurer's Report*.
  - The budget for 2020-21 was approved.
6. **Words from the SFDN President** offered encouragement to the professional community of faculty developers and applauded their efforts to support faculty at Swiss HEIs through the ongoing COVID crisis.
7. **Election of Board Members:** Participants voted online via Wooclap and the following individuals were appointed to positions on the SFDN Board for 2021/2022.
- President - Ariane Dumont
  - Vice-President - Marika Fenley
  - General Secretary - Ruth Pühr
  - Treasurer – Siara Isaac (new appointment)
  - Member-at-Large - Bernhard Lange
  - Member-at-Large - Rachel Plews
- Participants were invited nominate / volunteer to take on the role of auditor and Ivan Istomin volunteered and was duly elected by participants.
8. **SIG Updates**
- University Teaching - update by Ingrid Le Duc and Mònica Feixas. Current focus on exploring tools and models to support faculty with building their portfolios. Monica spoke about the PHZH interest in a rubric to assess the reflexivity of the portfolios. Ingrid spoke about the EPFL approach accompanying faculty in their journey toward promotion based on the principal of adequate and timely support. Invited members to join!
  - Transferable Skills - update by Bernhard Lange. Good start with Milan and GIHE collaborations but all plans interrupted by COVID. Invited members to join him!
9. **The 2020-21 Programme.**
- The writing retreat, which was cancelled due to COVID-19, will be rescheduled when such events are possible.
  - A site visit is planned to the University of Geneva in January 2022 and the data/time will be posted on the SFDN website once confirmed.
  - Following the success of the series of virtual events (webinars and panel discussions) in a 45-minute lunchtime format, members were invited to make suggestions for similar future events.
10. **Next General Assembly & Other Business**



- The next General Assembly will be held virtually during the ICED 2022 conference. The precise date and time will be announced when available.
- A virtual workshop, given by Bernhard Lange, took place immediately after this meeting.
- The meeting was adjourned at 14h58.

Minutes submitted by SFDN General Secretary, Ruth Pühr.