



Swiss Faculty Development Network General Assembly 2020

Meeting Minutes

The 19th Annual General Assembly was held on June 18, 2020 virtually using Zoom. The meeting was called to order by the President at 14h00. Roland Tormey -Vice-President, Rachel Plews -General Secretary, Robert Kordts-Freudinger – Treasurer, Roman Suter – Auditor, Bernhard Langhe - Member-at-large were present to preside over the meeting. In addition to the Board, 21 members were present.

Ariane Dumont read a personal message to members about the effects of COVID-19. There was a vote conducted on Zoom to approve the agenda. There was then a vote to approve the minutes from the 2019 General Assembly.

Robert Kordts-Freudinger, Treasurer, presented the *Treasurer's Report*. For 2019-20, the expenditure was slightly more than income and our account has a lower balance now compared to last year (Beginning of the year – 4538.58 CHF; End of year 4260.00 CHF). Roman Suter was thanked for serving as auditor.

- The membership voted and approved the *Treasurer's Report*.
- The proposed budget for 2020-2021 was presented.
- The membership voted and approved the 2020-2021 budget.

1. The meeting agenda was presented by Ariane Dumont and approved by the members.
2. Prior to the GA, the 2019 GA meeting minutes were posted on the SFDN website for members to read.

The membership voted and approved the 2019 GA minutes.

The SFDN *Annual Report* was summarized by Rachel Plews.

Ariane Dumont presented an update from the 2019 ICED Council meeting.

Benno Volk provided an update regarding the cancellation of ICED 2020.

Ariane reviewed the 2019-20 Programme. The planned writing retreat had to be cancelled due to COVID-19.

Rachel reviewed the membership numbers (19 institutional members and 47 individual members for a total of 66 members).

Rachel reviewed the activities of the Board, which included monthly meetings.



The membership voted and approved the annual report.

3. *Election of Board Members:* The following individuals were appointed to positions on the SFDN Board for 2019/2020.

President - Ariane Dumont

Vice-President - Marika Fenley (new appointment)

General Secretary - Ruth Puhr (new appointment)

Treasurer - Robert Kordts-Freudinger

Member-at-Large - Bernhard Lange

Member-at-Large - Rachel Plews (formerly General Secretary)

4. *SIGs:*

- ICED 2020 – presented by Karin Brown & Rachel Plews, co-coordinators. Over 225 participants from February 2019 to February 2020. First Call Review Process and Second Call Review Process were conducted. Work would have continued to include chairing sessions during the conference.
- Transferable Skills – The SIG was founded in 2019 with the aim to rethink training of transferable skills in Switzerland. Slow progress due to COVID-19. As soon as the situation improves it is planned to get back to work.

5. *Other Business*

The next General Assembly will be held either in person or virtually (depending on circumstances). The date and time will be announced when available.

The writing retreat, which was cancelled due to COVID-19, will be rescheduled when such events are possible.

A series of virtual events (webinars and panel discussions) will be planned while face-to-face meetings are suspended. Members were invited to make suggestions for these events.

A virtual workshop, given by Dr. Judith Boettcher, took place immediately after this meeting.

The meeting was adjourned at 15h30.

Minutes submitted by SFDN General Secretary, Ruth Puhr.