



## Swiss Faculty Development Network General Assembly 2019

### Meeting Minutes

The 18<sup>th</sup> annual general assembly (GA) was held at the Haute école de gestion Fribourg (HEG-FR) on Friday, May 10, 2019. Prior to the GA meeting, the program consisted of two workshops, the first titled *Strength Cards*, led by Ariane Dumont and Gabriel Eckert, and the second titled *Approaching Individual Consultation from a Counselling Psychology Standpoint*, led by Denis Berthiaume.

The meeting was called to order by SFDN President, Ariane Dumont, at 13h132. Bernhard Lange, Vice-President, Roland Tormey, Treasurer, and Rachel Plews, General Secretary, were present to preside over the meeting. In addition to the Board, 17 members were present.

1. Roland Tormey, Treasurer, presented the *Treasurer's Report*. This was moved up in the agenda to accommodate his early departure from the GA. For 2018-19, the income was slightly more than expenditure and our account has a higher balance now compared to last year (Beginning of the year – 4541.76 CHF; End of year 4538.58 CHF). Sarah Shephard (ETH) was thanked for serving as auditor.

The membership voted to approve the *Treasurer's Report*, with a 100% approval.

The proposed budget for 2019-2020 was presented and a line for unexpected expenses was put back in to the budget to prepare for expenses related to ICED 2020.

There was a question from Siarra Isaac about possible profit from ICED 2020. If there is a profit, SFDN will split the profit with ETH. If there is a loss, ETH will cover the loss.

The membership voted to approve the 2019-2020 budget, with a 100% approval rate.

Roland voiced his intention to step down as the Treasurer, but to remain on the Board as Vice President to continue his work for ICED 2020 and to assist with the transition.

2. The meeting agenda was presented by Ariane Dumont and approved by the members.
3. Prior to the GA, the 2018 GA meeting minutes were posted on the SFDN website for members to read.

The membership voted to approve the 2018 GA minutes with 44% approval, 56% abstaining.

4. The SFDN *Annual Report* was summarized by Bernhard Lange, Rachel Plews, and Ariane Dumont.

Bernhard reviewed the 2018-19 Programme. There was a note that the planned April site visit to Glion was cancelled, but this would be rescheduled for 2019-20.

Rachel reviewed the membership numbers (19 institutional members and 37 individual members for a total of 56 members).

Rachel reviewed the activities of the Board, which included monthly meetings and integration into the ICED2020 Organizing Committee. This consisted of monthly or bi-monthly meetings with the team at ETH.



Karin Brown (ETH) reported on the 2019 SFDN Conference, which was held on February 22, 2019. This conference gave them the opportunity to practice in terms of logistics for ICED. After the conference, a survey was sent out, with 31 individuals responding with overall positive feedback. The conference resources are available on the SFDN website.

Ariane Dumont provided an update on the last ICED Council meeting, held in Atlanta prior to the last conference. The Swiss team present at ICED 2018 was invited to the Swiss consulate in Atlanta for a visit.

Karin Brown and Rachel Plews provided an update on the SFDN website, following previous communication on this topic.

The membership voted to approve the annual report, with a 100% approval rate.

5. *Election of Board Members*: The following individuals were re-appointed to positions on the SFDN Board for 2019/2020.

President: Ariane Dumont (100% approved)

Vice-President: Roland Tormey (100% approved)

General Secretary: Rachel Plews (100% approved)

Member-at-Large: Bernhard Lange (100% approved)

The following individuals were newly appointed to positions on the Board for 2019/2020:

Treasurer: Robert Kordts-Freudinger – University of St. Gallen (100% approved)

Auditor: Roman Suter – University of Bern (100% approved)

6. *SIGs*:

Ingrid Le Duc presented on the Teacher Training SIG. The group is in the next steps from the work that they presented at the GA in 2018. Please contact Ingrid if interested in joining this SIG.

Karin Brown and Rachel Plews presented on the SIG ICED 2020. There are four main ways to get involved – review of abstracts, promotion of the conference, chairing sessions, and making suggestions (and taking ownership of) additional activities. At this time, 183 individuals signed up to be involved. Rachel and Karin will be contacting these individuals with next steps.

Bernhard Lange presented a new SIG on transferable skills. The work to be done in this SIG is based off of work conducted at the Universities of Valencia and Milano Bicocca. Anyone who is interested in developing this SIG is welcome to contact Bernhard.

7. *Other Business*

Danièle Rueger was thanked for hosting the GA at HEG-FR.

Denis Berthiaume did receive the 2018 Spirit of ICED Award and this was shared through the SFDN website and through the HES-SO.



The next General Assembly will be held at during ICED 2020. The date and time will be announced when available.

Rachel will conduct a call for interest to stimulate the development of the webinar program.

The meeting was adjourned at 14h28.

Minutes submitted by SFDN General Secretary, Rachel Plews.