



Swiss Faculty Development Network General Assembly 2017

Meeting Minutes

The annual general assembly (GA) was held at the University of Bern on Friday, May 12, 2017. Prior to the GA meeting, the program consisted of a workshop titled “How to change the beliefs and behaviors of higher education teachers” led by Dr. Michael Dorn, University of Bern. There were 30 members present for this workshop.

The meeting was called to order by the SFDN President, Dr. Benno Volk, at 13h30. Ms. Ariane Dumont, Vice-President, and Dr. Roland Tormey, Treasurer, were present to preside over the meeting.

1. The meeting agenda was presented by Dr. Volk and approved by the members.
2. Prior to the GA, the 2016 GA meeting minutes were posted on the SFDN website for members to read. Nine members voted to approve the 2016 minutes; seven members abstained.
3. The board shared that potential bids for funding (national) were not successful in the past year.
4. The SFDN *Annual Report* was shared by Dr. Volk. One topic of discussion was the site visits, which members commented were planned with too short notice.

ACTION: For 2017/2018, the board aims to have a calendar of activities out to the membership for the year by the end of July 2017.

Another topic for discussion was the ICED 2020 conference in Zurich. There will be a SIG formed to begin the discussion on planning for this large event. Dr. Volk will lead this SIG.

ACTION: Members requested to email Dr. Volk if interested in the SIG for ICED 2020.

5. Dr. Tormey presented the *Treasurer’s Report*. The Treasurer’s Report 2016-17 was reviewed and approved with 95% of the members approving the budget and 5% abstaining. The budget for 2017/2018 was presented and approved at 100%.

The membership also agreed that Dr. Tormey would consult with Thomas Triplehorn to discuss SFDN financial contribution to this GA and morning workshop.

6. *Election of Board Members*: The following individuals were appointed to positions on the SFDN Board for 2017/2018.

President: Ariane Dumont (84% approved, 16% abstained)

Vice-President: Bernhard Lange (79% approved, 21% abstained)

General Secretary: Rachel Plews (95% approved, 5% abstained)

Treasurer: Roland Tormey (100% approved)

Auditor: Sarah Shephard (84% approved, 16% abstained)



It was acknowledged that the board is very French-speaking centric. If anyone from the German-speaking region would like to become a general board member, please contact one of the current board members.

Dr. Volk stepped down as President and will focus his engagement on the ICED SIG group. The board thanked him for his work over the past years.

7. *SIGs:*

Stefen Andreas Keller to discuss with the Curriculum SIG if they will continue due to limited activity/contact over the past year.

Steve Bennoun presented the work done by the University Teaching SIG related to faculty developers and their work across Switzerland, resulting from a survey conducted with SFDN members and a paper presented at the ICED 2016 conference in South Africa.

8. *Other Business*

The University of Bern was thanked for hosting the GA and leading the morning workshop.

The next General Assembly will be held at EPFL in Lausanne on Friday, April 27, 2018 from 10h00 to 16h00.

The meeting was adjourned at 15h30.

Minutes submitted by SFDN General Secretary, Rachel Plews.

